

# Rental Income Form

**Beat the deadline!**

Don't pay more tax than you need to.

Fill in this form and return it to us with your receipts and a copy of all relevant P60's.  
Email them to **tax@cornmarket.ie** or post them to (no stamp necessary):

**Cornmarket's Tax Return Service, Cornmarket Group Financial Services Ltd.,  
Christchurch Square, FREEPOST F3976, Dublin 8.**

Tax year

## Rental details

Full name:  Date of birth:   /   /

Type of property (please tick): Residential  Section 23  Commercial  Holiday  Other

Are you registered with the Private Residential Tenancies Board (PRTB)? Yes  No

Do you have more than one property? Yes  No

If yes, please provide the details overleaf.

Address of Property:

Date of first letting:   /   /     No. of months property was rented for given year:

Total rent received for given year (including security deposits): €

## Expenses Checklist

Where relevant, please tick and enclose a receipt/statement for any of the following expenses incurred in this year.  
Please note all expenses must be used wholly and exclusively for the above property.

	Receipts Enclosed	Estimate €
Mortgage interest .....	<input type="checkbox"/>	<input type="text"/>
Please indicate the % of your mortgage that relates to your rental property <input type="text"/> %		
Bank fees and charges .....	<input type="checkbox"/>	<input type="text"/>
Private Residential Tenancies Board Fee (PRTB) .....	<input type="checkbox"/>	<input type="text"/>
Repairs and maintenance .....	<input type="checkbox"/>	<input type="text"/>
Painting and decorating .....	<input type="checkbox"/>	<input type="text"/>
Insurance (property and contents) .....	<input type="checkbox"/>	<input type="text"/>
Mortgage protection insurance .....	<input type="checkbox"/>	<input type="text"/>
Accountancy fees .....	<input type="checkbox"/>	<input type="text"/>
Letting agent fees .....	<input type="checkbox"/>	<input type="text"/>
Maintenance and property management .....	<input type="checkbox"/>	<input type="text"/>
Gardening .....	<input type="checkbox"/>	<input type="text"/>
Any utility bills paid by you during gap in tenancies (e.g. refuse, electricity, gas etc.) .....	<input type="checkbox"/>	<input type="text"/>
Rates .....	<input type="checkbox"/>	<input type="text"/>
Security deposits refunded .....	<input type="checkbox"/>	<input type="text"/>
Any other expenses incurred in the upkeep of the property .....	<input type="checkbox"/>	<input type="text"/>
Capital expenditure (fixtures, fittings, furniture or electrical goods) .....	<input type="checkbox"/>	<input type="text"/>
Sundry expenses (e.g. admin costs/phone calls/stationery) .....	<input type="checkbox"/>	<input type="text"/>

If we did not file your last Rental Income Tax Return, please provide us with a copy so we can determine any losses and/or wear and tear carrying forward.

## Additional properties

Details	Property 2	Property 3	Property 4	Property 5	Property 6
Date of first letting:					
No. of months rented:					
Total rent received (including security deposits):	€	€	€	€	€

Expenses	Property 2	Property 3	Property 4	Property 5	Property 6
Mortgage interest	€	€	€	€	€
% that relates to your rental property					
Bank fees and charges	€	€	€	€	€
PRTB fee	€	€	€	€	€
Repairs/maintenance	€	€	€	€	€
Insurance (property and contents)	€	€	€	€	€
Capital expenditure (fixtures, fittings, furniture or electrical goods)	€	€	€	€	€
Painting and decorating	€	€	€	€	€
Mortgage protection insurance	€	€	€	€	€
Maintenance/property management fees	€	€	€	€	€
Accountancy fees	€	€	€	€	€
Letting agent fees	€	€	€	€	€
Rates	€	€	€	€	€
Utility bills paid during gap in tenancies (e.g. bins, electricity, gas)	€	€	€	€	€
Any other expenses incurred in the upkeep of the property	€	€	€	€	€
Security deposits refunded	€	€	€	€	€
Gardening	€	€	€	€	€
Sundry expenses	€	€	€	€	€

If you are self-employed, please fill out our [Self-employment Tax Return Form](#).

### Please note:

Where you have ticked any boxes, please provide us with the related documents/receipts as proof of claims.

We're here to help you  
Call us on **(01) 408 4106**  
or email **tax@cornmarket.ie**

### Good news!

You can claim for tax relief for our fee too!  
We will look after this while we file your tax return